



Sports Courts/Field Use & Rental Procedures

Williamson County Parks Department

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Overview

The Williamson County Parks Department manages and operates the [Southwest Williamson County Regional Park](#), located at 3005 CR 175, Leander, TX 78641. Included in this multi-purpose park are a variety of sports fields/courts suitable for the following sports/activities: baseball/softball, basketball, cricket, football, lacrosse, soccer and tennis. Reference [park map](#).

Each of the sports fields and their primary sporting activities are identified below:

| Court/Field | Sport(s) | Lighted |
|------------------------------|----------------------------|----------------|
| Basketball (6 courts) | Basketball, Fitness Camps | Yes |
| Cricket Field | Cricket | No |
| Cricket Nets (2 nets) | Cricket | No |
| Cricket Nets (5 nets) - HCCA | Cricket | No |
| Field #1 | Soccer | No |
| Field #2 | Soccer | No |
| Field #3 | Soccer | No |
| Field #4 | Soccer | No |
| Field #5 | Soccer | No |
| Field #6 (Stadium) | Football, Track, Soccer | Yes |
| Field #7 | Soccer | Yes |
| Field #8 | Soccer | Yes |
| Field #9 | Soccer | Yes |
| Field #10 | Football, Lacrosse, Soccer | No |
| Field #11 | Soccer | No |
| Softball North | Baseball, Softball | Yes |
| Softball South | Baseball, Softball | Yes |
| Tennis (8 courts) | Tennis | Yes |

Fees

- Park and facility fees: <https://www.wilco.org/Departments/Parks/Park-Fees>

Reservations

- Check facility availability at the [online reservation portal](#), or
- Call Williamson County Parks Department at 512-943-1920, Monday-Friday, 8am-5pm.

Cancellation Policy

- Click here to view the [Reservation Cancellation/Refund Policy](#)

Commercial Use

Commercial activity (e.g. coaching for a fee, fee-based training classes, etc.) requires advanced coordination and approval. For more information about commercial use activities, check out [Doing Business With Us](#) or call the Park HQ at 512-943-1920 between 8am-5pm, Monday-Friday.

Field Conditions & Rainouts

- To check on field conditions and playability, call the rainout number (512-943-3366) or visit <https://www.wilco.org/parks>.
- If Williamson County Parks Department closes the field(s) and/or court(s) due to weather related conditions, **it is your responsibility** to contact the Parks HQ at 512-943-1920, between 8am-5pm, Monday-Friday, within 7 calendar days after the date of your field/court reservation to reschedule or request a refund, **otherwise your rental fee will be forfeited.**

Baseball/Softball

Two softball/baseball fields are available for use through an advanced reservation **request** process by season: (1) Spring (mid-February-July) and (2) Fall (mid-August-December).

Specific dates/deadlines and instructions will be posted in advance of each season, outlining the process by which reservation requests are submitted for review. Generally, the submission deadline for each season is:

- Spring – January 1
- Fall – July 1

After all requests are reviewed and final determinations made, the remaining dates for that season will be open and available for reservations on a first-come, first-served basis.

The fields are generally closed the first two weeks of February and August for maintenance and repairs.

Basketball

Six (6) lighted basketball courts are available for general public use during park operational hours unless previously reserved. For a fee, individual courts can be reserved, either by accessing the [online reservation portal](#) or by calling the Park HQ at 512-943-1920 between 8am-5pm, Monday-Friday.

Cricket

The cricket facilities (field/center pitch, nets) are co-managed and maintained through a contractual partnership between the Williamson County Parks Department and the [Hill Country Cricket Association \(HCCA\)](#).

Cricket Field (includes Center Pitch)

The cricket field use is managed accordingly:

- Saturday/Sunday – HCCA use only
- Saturday/Sunday – On 6 identified weekends annually, general public reservations can be made for team play/practices. These weekends are as follows: (1) Weekend in March TBD, (2) Memorial Day weekend, (3) July 4th weekend, (4) Labor Day weekend, (5) Weekend in September TBD, and (6) Thanksgiving weekend.
 - These fee-based reservations are available up to 30 days in advance on a first-come, first-served basis.
 - Reservations can be made either by accessing the [online reservation portal](#) or by calling the Park HQ at 512-943-1920 between 8am-5pm, Monday-Friday.
- Monday-Friday – General public use on a first-come, first-served basis. No organized team play or practices is permitted; only groups of 5 or less can be on the field in a recreational manner.
- Monday/Tuesday – Reservations, for a fee, are available for team practices between approximately 5:30pm-7:30pm. This two-hour time block will adjust slightly throughout the year based on sunset times.
 - These fee-based reservations are available up to 30 days in advance on a first-come, first-served basis.
 - Reservations can be made either by accessing the [online reservation portal](#) or by calling the Park HQ at 512-943-1920 between 8am-5pm, Monday-Friday.
- Other times throughout the year, the field may be closed for maintenance/repairs or previously scheduled camps and events.

Cricket Nets

- The five (5) nets located on the east side of the cricket field are reserved for use by HCCA only.
- The two (2) nets located on the west side of the cricket field are managed by the Parks Department and can be reserved for general public use daily during park operational hours.
 - These fee-based reservations are available up to 30 days in advance on a first-come, first-served basis.
 - Reservations can be made either by accessing the [online reservation portal](#) or by calling the Park HQ at 512-943-1920 between 8am-5pm, Monday-Friday.

Football

Football is primarily permitted on Field #6 (Stadium) in the fall and Field #10 during the spring (mid-February through May) and fall (mid-August through November).

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All fields are limited to approximately 18 hours of use per week in order to preserve the longevity of the playing surfaces and maximize safety for players. Excessive wear and tear and drought conditions may require reduced use on a case-by-case basis as determined by the Williamson County Parks Department.

Field #6 (Stadium): Preference is given for football games during the fall on Thursday, Friday and Saturday. Based on availability, football reservations will be assigned on a first-come, first-served basis up to six (6) months in advance.

Field #10: Based on availability, football reservations will be assigned on a first-come, first-served basis within the respective season.

Sports Field availability can be checked at the [online reservation portal](#) or by calling the Parks HQ at 512-943-1920 between 8am-5pm, Monday-Friday.

Lacrosse

Lacrosse is primarily permitted on Field #10 during the spring (mid-February through May) and fall (mid-August through November).

All fields are limited to approximately 18 hours of use per week in order to preserve the longevity of the playing surfaces and maximize safety for players. Excessive wear and tear and drought conditions may require reduced use on a case-by-case basis as determined by the Parks Department.

Field #10: Based on availability, lacrosse reservations will be assigned on a first-come, first-served basis within the respective season.

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Sports Field availability can be checked at the [online reservation portal](#) or by calling the Parks HQ at 512-943-1920 between 8am-5pm, Monday-Friday.

Soccer

There are eleven (11) sports fields used for soccer. These fields are generally managed as follows:

- Spring Season - mid-February through May
- Summer - closed June through mid-August for maintenance and recovery
- Fall Season – mid-August through November
- Winter – closed December through mid-February for maintenance and recovery

All fields are limited to approximately 18 hours of use per week in order to preserve the longevity of the playing surfaces and maximize safety for players. Excessive wear and tear and drought conditions may require reduced use on a case-by-case basis as determined by the Parks Department.

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Fields #1-#5 are primarily reserved for game play. Games played on these fields are generally associated with the Western District Designated Operations Association (WDDOA) and Capitol Area Youth Soccer Association (CAYSA); both of which represent most organized soccer clubs/teams in Williamson County and the Central Texas area. After those schedules are determined for each of the spring and fall seasons, any available field time can be reserved for other games and/or tournaments on a first-come, first-served basis.

Field #6, also known as the Stadium, is used for football, track, soccer and other special events.

- Football: Typically occurs on Thursday, Friday and/or Saturday evenings in the fall between September and early December.
- Track and Special Events: These activities generally occur on a random basis, based on interest and facility availability.
- Soccer: Based on available field play time, practice/scrimmage space is reserved and can take place any day of the week.

Fields #7-#9 are generally used for soccer practices/scrimmages and can take place any day of the week.

Field #10 is generally used as a multi-purpose field, including football, lacrosse, and soccer.

Field #11 is generally used for soccer practices/scrimmages/games for the youngest of players. This field is primarily used for 4vs4 and 7vs7 play.

Field reservations are handled in the following manner:

1. Recurring Reservations

- Recurring reservations are those requests that generally involve weekly field use throughout a respective season(s) (e.g. Spring or Fall).
- Applicants interested in recurring reservation(s) shall submit a Sports Field request application by the following dates for each season:
 - May 15 for the Fall Season
 - November 15 for the Spring Season
- An application request form will be made available on-line.
- The Parks Department will review all received requests and notify applicants the outcome of their request(s) no later than June 1 (for Fall Season) and December 1 (for Spring Season).
- When reviewing requests, preference will be given to:
 - Williamson County residents (proof of residency or team rosters may be required),
 - Organized youth play

2. Non-Recurring Reservations

- Non-recurring reservation requests are defined as occasional or one-time use. All non-recurring reservation requests will be considered after the recurring reservation process is complete for the respective season. Non-recurring requests will be considered on a first-come, first-served basis. Sports Field availability can be checked at the [online reservation portal](#) or by calling the Parks HQ at 512-943-1920 between 8am-5pm, Monday-Friday.

Tennis

All tennis facilities are managed by [Rippner Tennis](#) through a contractual partnership with the Parks Department. Contact Rippner Tennis at 512-222-7260 or info@rippnertennis.com for more information.

Insurance Requirements

Recurring reservation users and commercial activity users must provide and maintain, at all times during use of park facilities, the minimum insurance coverages in the minimum amounts as described below. Coverage shall be written on an occurrence basis by companies authorized and admitted to do business in the State of Texas and rated A- or better by A.M. Best Company, or otherwise acceptable to Williamson County.

A. Minimum Insurance Coverages:

| | Type of Coverage | Limits of Liability |
|----|--|------------------------|
| 1. | Worker's Compensation* | Statutory |
| 2. | Employer's Liability | |
| | Bodily Injury by Accident | \$500,000 Ea. Accident |
| | Bodily Injury by Disease | \$500,000 Ea. Employee |
| | Bodily Injury by Disease | \$500,000 Policy Limit |
| 3. | Comprehensive general liability including completed operations and contractual liability insurance for bodily injury, death, or property damages in the following amounts: | |

| COVERAGE | PER OCCURRENCE |
|---------------------------------|----------------|
| Comprehensive General Liability | \$1,000,000 |
| Aggregate policy limits: | \$2,000,000 |

4. Comprehensive automobile and auto liability insurance (covering owned, hired, leased and non-owned vehicles):

| COVERAGE | PER PERSON | PER OCCURRENCE |
|---------------------------------|--------------------|----------------|
| Bodily injury (including death) | \$1,000,000 | \$1,000,000 |
| Property damage | \$1,000,000 | \$1,000,000 |
| Aggregate policy limits | No aggregate limit | |

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*Workers Compensation Insurance Coverage will not be required of sole proprietors. However, if a recurring reservation user or commercial user has any employees, such user shall provide Workers Compensation Insurance Coverage as required by law.

B. Williamson County, Texas, its officials, directors, employees, representatives, and volunteers shall be named as an additional insured under the insurance policies required hereunder (this is not applicable to a workers' compensation policy).

C. If insurance policies are not written for the amounts specified above, user shall carry Umbrella or Excess Liability Insurance for any differences in amounts specified. If Excess Liability Insurance is provided, it shall follow the form of primary coverage.

D. A certificate of insurance evidencing the above listed insurance coverage must be tendered to the Williamson County Parks Department prior to any use of park facilities. Failure to provide the certificate of insurance prior to any use of park facilities will result in termination of any rights to use park facilities and could affect any future request to use park facilities.

E. The recurring reservation user or commercial activity user shall not cause any required insurance to be cancelled, nor permit any required insurance to lapse during the term of any reserved use of park facilities.

F. Williamson County shall be entitled, upon request and without expense, to receive copies of the policies and all endorsements as they apply to the limits set out herein.

G. Recurring reservation users and commercial activity users shall be responsible for payment of premiums for all of the insurance coverages required, as well as for all deductibles. Any deductibles over \$100,000 in the Contractor's insurance must be declared and approved in writing by Williamson County in advance.