

New Application	_____
Renewal Application	_____

**INDIVIDUAL SURETY LICENSE APPLICATION**

WILLIAMSON COUNTY BAIL BOND BOARD  
WILLIAMSON COUNTY  
GEORGETOWN, TEXAS

.....

**NO APPLICATION SHALL BE DEEMED COMPLETE NOR SHALL ANY LICENSE ISSUED BECOME EFFECTIVE UNTIL ALL APPLICABLE PROVISIONS OF THE TEXAS OCCUPATIONS CODE, CHAPTER 1704, AND THE CURRENT RULES AND REGULATIONS OF THIS BOARD HAVE BEEN FULLY COMPLIED WITH.**

\*\*\*\*\*

Applicant Name \_\_\_\_\_

FOR BOARD USE ONLY  
DO NOT WRITE BELOW THIS LINE

\_\_\_\_\_

Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_

\$500.00 Fee Receipt Attached? (Circle one) Yes / No

Assumed Name (D.B.A.) filed of Record with Williamson County Clerk: \_\_\_\_\_

Outstanding un-satisfied forfeitures of judgments in any County: \_\_\_\_\_

Conditionally Approved / Denied (New Only)      Date: \_\_\_\_\_

Security properly filed and in proper form on: \_\_\_\_\_ Received by: \_\_\_\_\_

Application Final Approval Granted By Board and License Issued on: \_\_\_\_\_

License Number: \_\_\_\_\_      Date Expires: \_\_\_\_\_

\_\_\_\_\_

**CHECKLIST OF DOCUMENTS REQUIRED AT TIME OF SUBMISSION  
FOR APPLICATION TO BE CONSIDERED BY THE BOARD**

**INCOMPLETE APPLICATIONS WILL BE DENIED LICENSURE**

- \_\_\_\_\_ A. A Completed Original Application.
- \_\_\_\_\_ B. Five hundred dollar (\$500.00) application fee made payable to “Williamson County Bail Bond Board.”
- \_\_\_\_\_ C. A Complete and Sworn Financial Statement.
- \_\_\_\_\_ D. A Certified copy of the properly filed and currently valid Assumed Name Certificate (D.B.A) made out in Applicant’s name.
- \_\_\_\_\_ E. Three (3) Signed Original letters of recommendation for the Applicant, specifically identifying the author of the letter and their relationship to the Applicant, which meet the statutory requirements of the Texas Occupations Code, Chapter 1704.
- \_\_\_\_\_ F. One passport-sized photo of applicant.
- \_\_\_\_\_ G. One full set of Applicant’s fingerprints. If this is a renewal application of a current license, the fingerprint card currently on file with the Williamson County Sheriff’s Office is sufficient.
- \_\_\_\_\_ H. A Certified Copy of the applicant’s Current Criminal History provided by the Texas Department of Public Safety.
- \_\_\_\_\_ I. Designate the form of \$50,000.00 security to be deposited with the Williamson County Treasurer’s Office if application is conditionally approved:  
  
(Circle One) Cashier’s Check/ Cash/Certificate of Deposit /Real Property
- \_\_\_\_\_ J. Proof of completion of at least eight (8) hours of continuing legal education in criminal law courses or bail bond courses approved by the State Bar of Texas and offered by an accredited institution of higher education in the state.
- \_\_\_\_\_ K. Submit documentary evidence that in the two years preceding the filing of this Application, Applicant has been continuously employed for one (1) year by a person licensed under chapter 1704 of the Texas Occupations Code (example, W-2 forms or check stubs), and that Applicant was required to work not less than thirty (30) hours per week (example, time sheets), excluding annual leave, and perform duties in all phases of the bonding business (example, job description).

\_\_\_\_\_ L. If Applicant intends to use Real Estate as security, the Application MUST include a Statement listing all NONEXEMPT REAL ESTATE owned by the Applicant which is intended to be conveyed in trust to the Williamson County Bail Bond Board as security upon tentative approval of the Application. The following shall be included for EACH parcel:

- (1) A legal description equivalent to the description required to convey the property by general warranty deed.
- (2) Current statements from every taxing unit with power to assess or collect taxes against the property indicating that there are no un-paid taxes or outstanding tax liens on the property.
- (3) A sworn statement from the Applicant agreeing to keep all taxes paid on the property while it remains in trust.
- (4) A sworn statement from the Applicant agreeing not to further encumber the property after conveying it in trust to the Williamson County Bail Bond Board.
- (5) A sworn agreement from the Applicant that the Applicant will fully insure and keep current the insurance on the property including all improvements against any damage or destruction for the full amount of the value claimed for the property and all improvements, while the property remains in trust.
- (6) A current appraisal made in accordance with Texas Occupations Code, Chapter 1704.155(3).
- (7) A sworn statement from Applicant's Spouse, if any, agreeing to transfer to the Williamson County Bail Bond Board, as part of the trust, any right, title, or interest that the Applicant's Spouse may have in the property, and that the Applicant's Spouse will execute deeds of trust to any community property placed in the security deposit.
- (8) Documentation of insurance on the property listing the name of the insurance company to confirm that the property is properly insured. The insurance policy must show Williamson County Bail Bond Board as an additional insured.

Date Application Prepared: \_\_\_\_\_ (Circle One) NEW or RENEWAL

If Renewal, the date original license was granted by Williamson County \_\_\_\_\_

Current License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**ATTACH PAGES AS NEEDED TO FULLY  
ANSWER EACH QUESTION**

1. Individual Applicant Name: \_\_\_\_\_ Age: \_\_\_\_\_  
Social Security Number (optional): \_\_\_\_\_ Driver License State: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Length of Residence in Texas: \_\_\_\_\_ Citizen of the United States: Yes \_\_\_\_ No \_\_\_\_
  
2. Are you married under the laws of Texas or any other jurisdiction? Yes \_\_\_\_ No \_\_\_\_  
If "Yes", Applicant Spouse's Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Driver's License No. & State: \_\_\_\_\_ Age: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip code: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_
  
3. Have you or any business of yours ever filed for or been involved in any voluntary or involuntary bankruptcy, been placed in receivership, been adjudged bankrupt, or been involved in any insolvency proceedings? Yes \_\_\_\_ No \_\_\_\_  
If Yes, give full details including date of filing, location, Court, Cause number, and date of final judgment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Assumed Name under which this bonding company business shall be conducted.  
(D.B.A.): \_\_\_\_\_  
Date D.B.A. was filed with Williamson County Clerk: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Business Telephone: \_\_\_\_\_ Email: \_\_\_\_\_
  
5. Will applicant conduct bail-bonding business at any other locations? Yes \_\_\_\_ No \_\_\_\_  
If Yes, explain fully giving all addresses and reasons: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Will any business other than bail bonding be conducted at the address listed in Question 4? Yes\_\_\_\_\_ No\_\_\_\_\_ If “Yes”, give full details as to other business which will be conducted: \_\_\_\_\_
- \_\_\_\_\_
7. Is this business owned, in whole or in part, by any person or persons other than the Applicant (including Corporations)? Yes\_\_\_\_\_No\_\_\_\_\_ If “Yes”, give full details for each co-owner or partial ownership interest and attach a copy of all documents creating such ownership interests: \_\_\_\_\_
- \_\_\_\_\_
8. Have you ever been connected in any way with any bail bonding company other than the one for which you are now applying? (Including ownership, partial interest in, worked for, etc.)? Yes\_\_\_\_\_No\_\_\_\_\_If “Yes”, give full details including names, nature of connection and dates: \_\_\_\_\_
- \_\_\_\_\_
9. Have you, or any business owned in whole or in part by you, ever been denied or refused a bail bond license in any state or withdrawn an application to avoid such action? Yes\_\_\_No\_\_\_ If “Yes”, give full details including State, County, date and reason for denial or refusal: \_\_\_\_\_
- \_\_\_\_\_
10. Applicant has at least one year of continuous work experience in the bail bond business in the two years preceding the date of this application. List name, address, and telephone number of bonding company, name of licensed bondsman (or agent, if a corporation), county, and license number, as well as dates of employment.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

11. Have you, or any business owned in whole or in part by you, ever had a bail bond license suspended, canceled, or revoked? Yes\_\_\_\_No\_\_\_\_ If “Yes”, give full details including County, dates, reasons, etc.: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. Applicant has completed \_\_\_\_\_ hours of continuing education classes in the two years preceding the date of this application. List location, date, and name of course(s) attended: (Minimum of eight (8) hours) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
13. List all employees and/or agents that are going to work for or that are now working for, this bail bonding company and give their name, date of birth, driver’s license number and State: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
14. Are you, or any business with which you are in any way connected, currently involved in any civil litigation (excluding bond forfeitures)? Yes\_\_\_\_No\_\_\_\_ If “Yes”, attach copy of suit and give full details including County, Court, cause number, date filed, and nature of litigation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
15. Have you ever been convicted of any felony or misdemeanor offense, in any jurisdiction? Yes\_\_\_\_No\_\_\_\_ If “Yes”, give full details including jurisdiction, State, County, case number, Court, charge, date of offense, and final disposition: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
16. List all Texas Counties in which you, or any business owned in whole or in part by you, now has or has ever had a bail bond license: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

17. List all Texas Counties in which you, or any business owned in whole or in part by you, has ever executed bail bonds without being licensed:\_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
18. As of the date of this application, applicant has no unpaid final judgments of forfeiture against applicant in any County in which applicant holds or has held a license. True \_\_\_\_ Not True\_\_\_\_ If Not True, list all unpaid or partially paid final judgments relating to bail bond forfeitures and entered against you personally or against any bail bond business owned by you in whole or in part: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
19. If you are a practicing bondsman in any other County, please list and attach to this application a copy of current collateral used for any existing bonds outstanding in any other County. \_\_\_\_\_
- \_\_\_\_\_
20. Applicant agrees to comply with all of the provisions of V.T.C.A. OCCUPATIONS CODE CHAPTER 1704, and the WILLIAMSON COUNTY BAIL BOND BOARD RULES, as amended.
- Yes ☐ No ☐

ATTACH ALL PAGES OF APPLICANT OATH FOLLOWING ALL OTHER  
ATTACHMENTS LISTED ABOVE

## INDIVIDUAL SURETY APPLICANT OATH

I, the undersigned Applicant, do hereby certify that I have personally read and reviewed this application, and I do hereby state and certify under oath that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers including all attachments, and that the entries made above and on all attachments are true, complete and correct to the best of my knowledge and belief and are made in good faith.

I do hereby request and authorize the Williamson County Bail Bond Board or its designee to make a thorough and complete investigation of the facts and assertions made within this application in order to confirm their truthfulness or falsity.

I do hereby request and authorize any person or persons, each former employee or employer, or any firm or corporation referred to in this application to give any information and answer all questions asked concerning this application as deemed needed by the Williamson County Bail Bond Board or its designee in the investigation or re-investigation of this application and its contents.

I hereby agree and consent that in the event that this application is found to contain any false statement, omission of information or misrepresentation of any kind, this application will be denied.

In consideration of granting this bail bond license and in order to insure payment of any and all obligations incurred by my bail bonding business due to this license, I will deposit with the Williamson County Treasurer, security in the form of one of the following or a combination of that constitutes at least a minimum of the security required under the Williamson County Bail Bond Board Rules and Regulations:

\_\_\_\_\_ A Certificate of Deposit, drawn on an institution insured by the Federal Deposit Insurance Corporation, in the amount of Fifty Thousand Dollars (\$50,000.00) and made payable to the Williamson County Treasurer, in a form which is acceptable to the Williamson County Treasurer and the Williamson County Bail Bond Board.

\_\_\_\_\_ Cash in the amount of Fifty Thousand Dollars (\$50,000.00)

\_\_\_\_\_ A Cashier's Check, drawn on an institution insured by the Federal Deposit Insurance Corporation, in the amount of Fifty Thousand Dollars (\$50,000.00) and made solely payable to the Williamson County Treasurer, in a form which is acceptable to the Williamson County Treasurer and the Williamson County Bail Bond Board.

\_\_\_\_\_ A deed of trust to Nonexempt Real Estate with an appraised value of Fifty Thousand Dollars (\$50,000.00) or more, as prescribed in the Texas Occupations Code, Chapter 1704, and in a form directed, approved, and acceptable to the Williamson County Treasurer and the Williamson County Bail Bond Board.

I, the undersigned Applicant, do certify that I have read and understand the Williamson County Bail Bond Board rules and regulations and Chapter 1704 of the Texas Occupations Code, and I agree that I and each of my employees will comply with and be bound to these laws and rules.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Typed Name of Applicant

\_\_\_\_\_  
Assumed Name or D.B.A. of Applicant's Business

Subscribed and sworn to before me this the \_\_\_\_\_ day of \_\_\_\_\_, A.D.  
20\_\_\_\_, by \_\_\_\_\_, Affiant.

\_\_\_\_\_  
Notary Public in and for the County of

\_\_\_\_\_, and the State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**PERSONAL FINANCIAL STATEMENT OATH  
INDIVIDUAL SURETY APPLICATION**

Name \_\_\_\_\_

Address \_\_\_\_\_

Business D.B.A. \_\_\_\_\_

Date of Birth \_\_\_\_\_ SSN# \_\_\_\_\_

Married \_\_\_\_\_ Unmarried \_\_\_\_\_ Separated \_\_\_\_\_ No. of Dependents \_\_\_\_\_

---

Williamson County Bail Bond Board Members,

For the purpose of obtaining an Individual Surety Bail Bond License from the Williamson County Bail Bond Board, I submit to the Board the attached statement of my financial condition as of \_\_\_\_\_, 20\_\_\_\_.

Should this application be approved, I further swear that I will notify the Williamson County Bail Bond Board, in writing, of any material unfavorable change in my financial condition. In the absence of such notice, the Board may consider this a continuing statement and substantially correct. The Board is authorized to verify with other persons any information at any time furnished by me in support of this application. This financial statement and any other information furnished to the Board shall be your property. The Board is authorized to answer questions about this financial statement, and to investigate any information obtained from me or any other person pertaining to my credit or financial responsibilities.

THE PENALTY FOR MISREPRESENTING INFORMATION ON THIS FINANCIAL STATEMENT WILL BE DENIAL OF A BAIL BOND SURETY LICENSE. WITH KNOWLEDGE OF THIS PENALTY, I HEREBY CERTIFY THAT ALL INFORMATION PROVIDED IN THIS FINANCIAL STATEMENT AND THE ATTACHED SCHEDULES IS TRUE AND CORRECT AT THE ABOVE STATED DATE.

\_\_\_\_\_  
SIGNATURE OF INDIVIDUAL SURETY APPLICANT

\_\_\_\_\_  
DATE

Subscribed and sworn to before me this the \_\_\_\_\_ day of \_\_\_\_\_, A.D.  
20\_\_\_\_, by \_\_\_\_\_, Affiant.

\_\_\_\_\_  
Notary Public in and for the County of \_\_\_\_\_  
\_\_\_\_\_, and the State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

# CERTIFICATE OF BAIL BOND AGENT

Agent Name: \_\_\_\_\_

Pic Here

Texas Driver's License: \_\_\_\_\_

\_\_\_\_\_

Bail Bond Company & License #

(Bail Bond Board Only Below this Line)

\*\*\*\*\*

Valid from \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Secretary of Bail Bond Board

\_\_\_\_\_

Date