

WILLIAMSON COUNTY BAIL BOND BOARD MEETING MINUTES

April 16, 2021

The Williamson County Bail Bond Board met in regular session on Friday, April 16, 2021, at 11:30 am in the **Commissioner Court Room** on the second floor of the Williamson County Historic Court House, 710 Main Street, Georgetown, Texas.

Members in Attendance:

Jessica Zak, Chairman, Licensed Bail Bondsmen Representative
Rick Kennon, Vice Chairman, 368th District Court
D. Scott Heselmeyer, Secretary, County Treasurer
Evelyn McLean, Justice of the Peace Precinct 3
Nancy Rister, County Clerk
Bridget Chapman, District Attorney's designee
Lucas Wilson, Municipal Judge
CDR. Jason Harder, Sheriff's designee
Cheryl McGirr, Criminal Defense Attorney

The meeting was called to order by Jessica Zak at 11:30 AM.

1. CDR Harder, Sheriff's designee introduced himself.
2. The Minutes from the March 19, 2021 meeting were acknowledged and approved with correction on item 3.
3. Update on new employees was given.
4. Update on dismissed employees was given.
5. The Treasurer and Sheriff's report for the month of March 2021 was considered and approved following a motion by Cheryl McGirr and a second by Bridget Chapman. The motion carried unanimously.
6. Applications for renewal for Bada Bing Bail Bonds, a Corporate Surety under Allegheny Casualty Company and the renewal application for its Corporate Agent Jessica Zak were considered. Scott Heselmeyer made a motion to approve both applications with a second by Bridget Chapman. Jessica Zak abstain to vote, the motion carried with 8 votes.
7. Old business update: Bail Bond Board subcommittee gave status of assigned tasks:
 - 1) Recommend an attorney to review the application forms (surety, individual, employee) and the Board Rules.
Correspondence was sent to four attorneys for interest. Subcommittee will review responses and make a recommendation to the Board at the next meeting. Scott Heselmeyer reported on the general process required for Commissioners Court approval.
 - 2) Recommend a retention schedule for Board records. Subcommittee has identified type of records being held by Bail Bond Board. Subcommittee will recommend a proposed retention schedule for Board approval.
8. The meeting was adjourned at 11:38 AM by Jessica Zak.