

New Application	_____
Renewal Application	_____

**APPLICATION FOR EMPLOYEE**  
WILLIAMSON COUNTY BAIL BOND BOARD  
WILLIAMSON COUNTY  
GEORGETOWN, TEXAS

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**NO APPLICATION SHALL BE DEEMED COMPLETE NOR SHALL ANY LICENSE ISSUED BECOME EFFECTIVE UNTIL ALL APPLICABLE PROVISIONS OF THE TEXAS OCCUPATIONS CODE, CHAPTER 1704, AND THE CURRENT RULES AND REGULATIONS OF THIS BOARD HAVE BEEN FULLY COMPLIED WITH.**

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Employee Name: \_\_\_\_\_

FOR BOARD USE ONLY  
DO NOT WRITE BELOW THIS LINE

\_\_\_\_\_  
Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_

\$10.00 Fee Receipt Attached? (Circle one) Yes / No

Bail Bond Licensee: \_\_\_\_\_

Assumed Name of Licensee's Company: \_\_\_\_\_

Outstanding un-satisfied forfeitures of judgments in any County: \_\_\_\_\_

Application Approved by: \_\_\_\_\_

Date: \_\_\_\_\_ Date Expires: \_\_\_\_\_

\_\_\_\_\_

**CHECKLIST OF DOCUMENTS REQUIRED FOR APPLICATION TO BE  
CONSIDERED BY THE BOARD**

- \_\_\_\_\_ A. Complete Original Application.
- \_\_\_\_\_ B. The Ten dollar (\$10.00) application fee made payable to “Williamson County Bail Bond Board.”
- \_\_\_\_\_ C. One passport-sized photo of the applicant employee attached to Certificate (Pg 7).
- \_\_\_\_\_ D. One full set of applicant’s fingerprints. If this is a renewal application of a current Employee, the fingerprint card currently on file with the Williamson County Sheriff’s Office is sufficient.
- \_\_\_\_\_ E. A Certified Copy of the applicant’s Criminal History provided by the Texas Department of Public Safety.

**NEW or RENEWAL (Circle One) EMPLOYEE APPLICATION**

Expiration Date of Current Employee Certificate: \_\_\_\_\_

Bail Bond Company Employee Since: \_\_\_\_\_

**APPLICATION FOR WILLIAMSON COUNTY BAIL**  
**BOND EMPLOYEE**

The undersigned licensee is currently in good standing with the Williamson County Bail Bond Board and requests that the Board authorize the below named person to act as an employee on behalf of the licensee in Williamson County. Licensee understands and agrees that if this application receives approval, licensee shall be responsible for all bail bonds handled by the employee unless licensee informs the Board, pursuant to the procedures established in V.T.C.A. OCCUPATIONS CODE CHAPTER 1704, and the WILLIAMSON COUNTY BAIL BOND BOARD RULES, as amended, of any termination of employment.

1. Bail Bond Licensee: \_\_\_\_\_  
Assumed Name of Licensee's Bonding Company: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City, State, Zip code: \_\_\_\_\_  
Business Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_
2. Prospective Employee's Name: \_\_\_\_\_ Age: \_\_\_\_\_  
DL State: \_\_\_\_\_ DL #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip code: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
Length of Residence in Texas: \_\_\_\_\_ Citizen of the United States: Yes \_\_\_\_\_ No \_\_\_\_\_
3. Prospective Employee Spouse's Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Driver's License No & State: \_\_\_\_\_ Age: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip code: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

4. Has the prospective employee ever been connected in any way with any bail bonding company other than the current licensee? (Including ownership, partial interest in, worked for, etc.)? Yes \_\_\_\_\_ No \_\_\_\_ If "Yes", give full details including name, address, and telephone number of bonding company, name of licensed bondsman, county, and license number, as well as dates of employment, and reasons for leaving employment:

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5. Has the prospective employee ever been denied or refused a Bail Bond License or Bail Bond Employee Card in any state or withdrawn an application to avoid such action? Yes \_\_\_\_ No \_\_\_\_ If "Yes", give full details including State, County, date and reason for denial or refusal: \_\_\_\_\_

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6. Has the prospective employee ever been convicted of any felony or misdemeanor offense, in any jurisdiction? Yes \_\_\_\_ No \_\_\_\_\_. If "Yes", give full details including jurisdiction, State, County, case number, Court, charge, date of offense, and final disposition: \_\_\_\_\_

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7. Are there any felony or misdemeanor charges currently pending against this prospective employee? Yes \_\_\_\_ No \_\_\_\_\_. If Yes, give full details including jurisdiction, State, County, case number, Court, charge, date of offense: \_\_\_\_\_

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8. Licensee and employee agree that the Board may conduct an investigation into the prospective employee's criminal history and may consider the same in issuing, denying, suspending or revoking any approval of the employee's authority to act as an employee. Furthermore, licensee and employee understand and agree that if, after the approval of an employee application, an indictment is returned or an information and complaint are filed charging employee with the commission of a felony offense or an offense involving moral turpitude, the licensee shall immediately notify the Board and suspend the authority of the employee during the pendency of such charges.
9. Employee has read and agrees to comply with all of the provisions of V.T.C.A. OCCUPATIONS CODE CHAPTER 1704 (THE BAIL BONDING ACT), and the WILLIAMSON COUNTY BAIL BOND BOARD RULES, as amended. Yes\_\_\_ No\_\_\_
10. As of the date of this application, the Bail Bond Licensee responsible for this Employee Application has no unpaid final judgments of forfeiture in any County in which the licensee holds or has held a bonding license. True\_\_\_\_\_Not True\_\_\_\_\_. If Not True, list all unpaid or partially paid final judgments relating to bail bond forfeitures and entered against the licensee: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**LICENSEE & PROSPECTIVE EMPLOYEE'S OATH**

I, the undersigned **Williamson County Licensee**, hereby swears, under penalty of perjury, that the information contained in this Application For Employee status is true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Licensee

\_\_\_\_\_  
Assumed Name of Licensee's Business

SWORN AND SUBSCRIBED to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the County of \_\_\_\_\_,  
and the State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

I, the undersigned **Employee** hereby swear, under penalty of perjury, that the information contained in this Application for Employee status is true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Prospective Employee

SWORN AND SUBSCRIBED to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the County of \_\_\_\_\_,  
and the State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

# CERTIFICATE OF EMPLOYEE

Agent Name: \_\_\_\_\_

Passport  
Pic Here

Texas Driver's License: \_\_\_\_\_

\_\_\_\_\_

Bail Bond Company & License #

(Bail Bond Board Only Below this Line)

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Valid from \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Secretary of Bail Bond Board

\_\_\_\_\_

Date

Employee Application  
Rev. 9-16-2016