

Control # \_\_\_\_\_

# DEE HOBBS

## COUNTY ATTORNEY

405 M.L.K. Street #11  
Georgetown, Texas 78626



## VICTIM SERVICES DIVISION

Protective Order Attorney  
Brita Wallace  
Victim Assistance Coordinators  
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### PROTECTIVE ORDER INQUIRY FORM (PART 1)

*Williamson County Attorney's Office*

**Please Note:** The Protective Order intake process can take up to **3 hours** to complete. Additionally, should your case be set for a hearing, you will have to come back in approximately two weeks. You will need to plan on being at the courthouse for the full day when your case is set.

#### Please answer the following questions:

1. Are you and the other person members of the same family by blood or marriage? ☐ Yes ☐ No
2. Do you and the other person live together or have you lived together in the past? ☐ Yes ☐ No
3. Do you and the other person have a continuing relationship of a romantic or intimate nature, or have you had such a relationship in the past? ☐ Yes ☐ No
4. Has the other person been in a relationship with someone with whom you are now in a relationship? ☐ Yes ☐ No
5. Has the other person physically assaulted you or threatened to physically assault you, and do you believe it is likely to occur again in the future? ☐ Yes ☐ No

### WAIVER OF CONFLICT AND PRIVILEGE WITH THE WILLIAMSON COUNTY ATTORNEY'S OFFICE

I, \_\_\_\_\_, am requesting the Williamson County Attorney's Office represent me in seeking a protective order against \_\_\_\_\_. I understand the Williamson County Attorney's Office prosecutes adult misdemeanor offenses, juvenile misdemeanor and felony offenses, and represents the Texas Department of Family Protective Services (i.e. Child Protective Services). I understand any information I provide to the Williamson County Attorney's Office through my affidavit and interview becomes a matter of record, and said information could subsequently be released in compliance with Texas criminal discovery law. In the event of future legal action, I understand the Williamson County Attorney's Office will, through my disclosures during the protective order process, be in possession of information which may be released to the criminal defense attorney representing the potential respondent of this protective order or other criminal defendant with a related case. I waive any privilege that may exist with respect to the Williamson County Attorney's Office providing representation to me with my application for the protective order while also maintaining its capacity to represent the State of Texas and Williamson County in future legal actions against me.

SIGNATURE OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_

## Protective Order Intake Form

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### Your Personal Information

First Name		Middle Name		Last Name	
Maiden Name		Date of Birth		Gender	
				<input type="checkbox"/> Male <input type="checkbox"/> Female	
Driver's License Number/State		Race		Social Security Number	
Address			City	State	ZIP Code
Home Phone		Mobile Phone		E-mail Address	
Safe to leave a message?		Safe to leave a message?		Safe to email?	

### Your Employer Information

Employer			Work Phone		
Address		City	State	ZIP Code	

### Your Emergency Contact Information

First Name		Last Name		Phone	
Relationship to You					

### What is the relationship between you and the other person? *(check all that apply)*

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Married (how long? ____) | <input type="checkbox"/> Member of same household           | <input type="checkbox"/> Currently dating      |
| <input type="checkbox"/> Divorced                 | <input type="checkbox"/> Former member of same household    | <input type="checkbox"/> Dated in the past     |
| <input type="checkbox"/> Separated                | <input type="checkbox"/> Family member by blood or marriage | <input type="checkbox"/> Parents of same child |
| <input type="checkbox"/> Other: _____             |   |  |

### The Other Person's Personal Information

First Name		Middle Name		Last Name	
Maiden Name		Date of Birth		Gender	
				<input type="checkbox"/> Male <input type="checkbox"/> Female	
Driver's License Number/State		Race		Social Security Number	

Address			City	State	ZIP Code
Home Phone		Mobile Phone		E-mail Address	

### The Other Person's Employer Information

Employer			Work Phone		
Address		City	State	ZIP Code	

**Information Regarding Minor Children**

List the minor children under 18 years of age from the relationship between you and the other person:

First Name	Last Name	Sex	Date of Birth	Age

List the minor children under 18 years of age from previous marriages or relationships:

First Name	Last Name	Sex	Date of Birth	Age

List any childcare/school addresses for the children from your relationship with the other person:

Name	Street address	City	State	Zip

**Confidentiality of Addresses**

For the addresses provided, please indicate if the person you are applying for a protective order against knows the address or if it needs to be kept confidential (kept secret from the other party):

**HOME**

☐ The other party already knows the address      ☐ Keep address confidential

**WORK**

☐ The other party already knows the address      ☐ Keep address confidential

**CHILDCARE/SCHOOL**

☐ The other party already knows the address      ☐ Keep address confidential

# Frequently Asked Questions About Protective Orders

## What is a Protective Order?

A Protective Order is a court order that protects you from a person in your family or household who has been violent toward you or threatened to commit violence toward you.

## How can a Protective Order help me?

A Protective Order can order the other person to:

- Not hurt you or threaten to hurt you
- Not contact you or go near you, your children, other family members, your home, your place of employment, or your children's school or daycare
- Not possess a gun or a license to carry a gun

## What happens if the other person violates a Protective Order?

A Protective Order is criminally enforceable, so the police are able to arrest the other person for violating the order.

## Can I get a Protective Order?

You are eligible to get a Protective Order if all three of the following conditions are met:

1. Someone has physically hurt you or threatened to hurt you; and
2. You have a close relationship with that person (e.g. you were married, dating, living together, have a child together, or are related by blood or marriage); and
3. You believe violence is likely to occur again in the near future

## Can I get protection right away?

The Judge may give you a temporary order that protects you until a formal court hearing is conducted. This order is called a *Temporary Ex Parte Protective Order*. In some cases, the Judge may order the other person to leave the home right away. If you want this to happen, you must make a specific request that you want the other person to be excluded from your home, and you must be ready to testify at a hearing when you file your application.

## Do I have to go to Court?

Yes; even if you get a *Temporary Ex Parte Protective Order*, you must attend the next court hearing. This hearing usually takes place about two weeks after the temporary order is signed. At this hearing, the Judge will decide whether to grant you a *Final Protective Order* and decide how long it will be effective. If you do not attend this hearing, the temporary order will expire.

## How much does it cost to get a Protective Order?

The Williamson County Attorney's Office will provide you with the necessary legal services free of charge to you.

## How do I ask the Court for a Protective Order?

First, contact the Williamson County Attorney's Office. You will then meet with an Assistant County Attorney and a Victim Advocate in person. These people will help you fill out the required paperwork and present your case to the Judge.

## How do I contact the Williamson County Attorney's Office?

You may visit the County Attorney's Office in person during normal business hours (8:00 AM to 5:00 PM). The intake process can take up to 3 hours. Walk-ins are always welcome. You may also contact us via phone or e-mail. Here is our contact information:

Williamson County Attorney's Office  
Victim Services Division  
405 M.L.K. Street (1<sup>st</sup> Floor, Courthouse Annex Building)  
Georgetown, Texas 78626  
Phone: (512) 943-1918  
E-mail: [cavictimservices@wilco.org](mailto:cavictimservices@wilco.org)

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**PROTECTIVE ORDER INQUIRY FORM (PART 2)**  
*Williamson County Attorney's Office*

**1. Please describe the last instance that the other person was physically violent with you:**

**When did this occur?**

**Did you sustain injuries? Please describe:**

**Were the police called? What happened?**

**2. Please describe the worst time the other person was physically violent with you:**

**When did this occur?**

**Did you sustain injuries? Please describe:**

**Were the police called? What happened?**

**3. Please describe another time that the other person was physically violent with you:**

**When did this occur?**

**Did you sustain injuries? Please describe:**

**Were the police called? What happened?**

**4. Please describe another time that the other person was physically violent with you:**

**When did this occur?**

**Did you sustain injuries? Please describe:**

**Were the police called? What happened?**

**5. Please describe another time that the other person was physically violent with you:**

**When did this occur?**

**Did you sustain injuries? Please describe:**

**Were the police called? What happened?**

**6. Has the other person ever threatened to physically harm you or kill you? Please describe the incident. Please include when these threats were made:**

**Were the police called? What happened?**

**7. Please tell us any other information which you believe is relevant to a Protective Order:**

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### Additional Information About the Other Person

1. Is the other person on probation or parole? ☐ Yes ☐ No
2. Does the other person have any criminal cases currently pending? ☐ Yes ☐ No
3. What is the other person charged with? \_\_\_\_\_

### Marital Status and Divorce Proceedings

1. Are you married (legally or by common law)? ☐ Yes ☐ No
2. Has a divorce been filed? ☐ Yes ☐ No
  - a. When was the divorce filed? \_\_\_\_\_
  - b. In what County was the divorce filed? \_\_\_\_\_
3. Have you hired an attorney? ☐ Yes ☐ No
  - a. If yes, who is the attorney? \_\_\_\_\_
4. If you are divorced, when was the divorce finalized? \_\_\_\_\_
  - a. In what County was the divorce filed? \_\_\_\_\_

### Court Orders or Proceedings Regarding Children

1. Are there any court orders regarding your children? Court order are orders signed by a judge, including child support orders from the Office of the Attorney General: ☐ Yes ☐ No
2. Has Child Protective Services (CPS) ever been involved with your children? ☐ Yes ☐ No
3. Are you or your children currently involved in a pending CPS case? ☐ Yes ☐ No
4. Are you currently receiving services from the Title IV-D agency (Attorney General) in connection with a child support case? ☐ Yes ☐ No
  - a. What is the case number? \_\_\_\_\_

### Household Residency

1. Have you resided with the other person at same address in the past 30 days? ☐ Yes ☐ No
2. Has the other person committed family violence within the past 30 days? ☐ Yes ☐ No
3. Do you have children with the other person who live in your residence? ☐ Yes ☐ No
4. Whose name is on the lease or deed of your residence?  
☐ You ☐ the other person ☐ Both ☐ Other: \_\_\_\_\_

### Firearms

1. Does the other person have a license to carry a concealed handgun? ☐ Yes ☐ No
2. Does the other person own or possess any firearms? ☐ Yes ☐ No

### Protective Order History

1. Do you have a Magistrate's Emergency Protective Order against the other person? ☐ Yes ☐ No
  - a. Date Order issued: \_\_\_\_\_
  - b. Date Order expires: \_\_\_\_\_
2. Have you ever applied for a Protective Order before? ☐ Yes ☐ No
  - a. Was the Protective Order granted? ☐ Yes ☐ No
  - b. Who was the Protective Order against? \_\_\_\_\_

The information I have provided above is true and correct to the best of my knowledge.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE