

**Edna Staudt**  
Justice of the Peace  
Williamson County, Pct. 2



350 Discovery Blvd., Suite 204  
Cedar Park, Texas 78613  
512-260-4210 Fax 512-260-4215

In the event the Defendant fails to appear in court, an Affidavit of Military Status of the Defendant(s) and the Servicemembers' Civil Relief Act Certificate are required before a Judgment will be signed.

To obtain certificates of service or non-service you can use the public website <https://scra.dmdc.osd.mil/scra/#/home>. This website will provide you with the current active military status of an individual under their Single Record Request if you have their SSN or Birthdate. There is no charge for this certificate.

If you do not have a SSN or Birthdate for the individual you can go to [www.servicememberscivilreliefact.com](http://www.servicememberscivilreliefact.com). You must register to use their service and fill out the request. For one individual record there is a charge of \$36.40. You do not need to pay the additional fee of \$20.00 for the affidavit as the court provides an affidavit form you may fill out once you have confirmed the individual is not active military.

Please bring a completed and notarized copy of the Affidavit of Military Status of Defendant(s) to court or the Court Clerk can notarize it for you before you leave the Courtroom. The form can be downloaded from our website at [www.wilco.org/jp2](http://www.wilco.org/jp2) in the information and forms or the court can provide you one upon your request.