

CORPORATE APPLICATION FOR WILLIAMSON COUNTY BAIL BOND LICENSE

Submit the Original Application to:

**Williamson County Bail Board
County Treasurer/Bail Bond Board Secretary
710 Main Street, Suite 105
Georgetown, Texas 78626**

PART A: CORPORATE APPLICANT INFORMATION

1. Corporation Name: _____
2. Corporation Address: _____
3. Corporation Telephone: (____) _____
4. Corporation Website: _____
5. The Corporation is chartered or admitted to do business in Texas, qualified to write fidelity, guaranty, and surety bonds under the Texas Insurance Code, and is in good standing with the Texas Department of Insurance.

☐ Yes ☐ No

If Yes, attached as *Exhibit "A"* is a letter of good standing from the Texas Department of Insurance dated within 30 days of submitting this application.

If Yes, attached as *Exhibit "B"* is a copy of the Certificate of Authority to do business in the State of Texas issued pursuant to Section 861.102 of the Texas Insurance Code.

6. Attached as *Exhibit "C"* is a copy of the Corporation's most recent Financial Statement (Annual or Quarterly) filed with the State Board of Insurance.

☐ Yes ☐ No

Note: Annual Statement filings are due March 1

Quarterly Statement filings are due May 15, August 15, and November 15

7. Corporation's registered agent for service of process in Texas:

Name: _____

Address: _____

Telephone: (____) _____ Fax: (____) _____

Email: _____

8. Full Name of Designated Agent: _____

9. Name under which Bail Bond Business will be Conducted: _____

If the business is conducted under an assumed name, a file marked copy of the Assumed Name Certificate is attached as *Exhibit "D."*

☐ Yes ☐ No

10. Address where the Bail Bond Business will be Conducted: _____

11. Bail Bond Business Telephone: (____) _____
12. If the application is approved, the Corporation shall deposit with the Williamson County Treasurer the cash value of certificate(s) of deposit or a cashier's check in an amount of at least \$50,000.00, and will execute and provide an Assignment of Security for Bail Bond Collateral and a Financial Institution Acknowledgement in the form attached as *Exhibit "E."*
☐ Yes ☐ No
13. The Corporation has filed with the office of the Williamson County Clerk a power of attorney designating and authorizing the Designated Agent of the Corporation to execute bail bonds.
☐ Yes ☐ No
If Yes, attached as *Exhibit F* is a filed marked copy of the power of attorney.
14. Is or has the Corporation been licensed in another county within the last ten (10) years under Texas Occupation Code Chapter 1704?
☐ Yes ☐ No
If Yes, attached as *Exhibit "G"* is a list of each county in which the Corporation holds or has held a license within the last 10 years.
15. Are there any final judgments against the Corporation (in any county) that have been unpaid for more than 30 days and that arose directly or indirectly from a bail bond executed by the Corporation as a surety?
☐ Yes ☐ No
If Yes, attached as *Exhibit "H"* is a list of the final judgments.
16. Has this Corporation ever been denied a bail bond surety license or had a bail bond surety license suspended or revoked in the State of Texas?
☐ Yes ☐ No
If Yes, attached as *Exhibit "I"* is a statement detailing the county, date, and reason for the denial, suspension, or revocation of the bail bond surety license.
17. Since August 27, 1973, has the Corporation been finally convicted of a misdemeanor?
☐ Yes ☐ No
18. This application is submitted with a nonrefundable fee of \$500.00.
☐ Yes ☐ No

CORPORATE APPLICANT'S OATH

Each undersigned officer of _____, the Corporate Applicant, certifies under oath, that:

- The officer is authorized to submit this application on behalf of the Corporation; and
- The officer has personally reviewed this application and *Exhibits "A" thru "I"*; and
- The information included in Part A of this application and *Exhibits "A" thru "I"* is within the officer's personal knowledge or was obtained from a due diligence review of available information; and
- The information included in Part A of this application and *Exhibits "A" thru "I"* is true, complete, and correct without misrepresentations or omissions; and
- *Exhibit "C"* is the Corporation's most recent financial filed with the Texas Department of Insurance on _____ and all information provided in the financial statement is accurate as of the filing date and the Corporation will notify the Williamson County Bail Bond Board, in writing, of any material change in its financial condition; and
- The Corporation will comply with the Texas Occupations Code Chapter 1704 and the Local Rules of the Williamson County Bail Bond Board; and
- The officer requests and authorizes the Williamson County Bail Bond Board, or its designee, to take any and all actions reasonably necessary to confirm the information included in the application and *Exhibits "A" thru "I"*; and
- The officer requests and authorizes any person or corporation to verify information, give information, and answer all questions asked concerning this application, including but not limited to the financial statements, as deemed necessary by the Williamson County Bail Bond Board, or its designee, to investigate any information pertaining to the application.

Signature of 1st Corporate Officer

Signature of 2nd Corporate Officer

Name of 1st Corporate Officer

Name of 2nd Corporate Officer

Title of 1st Corporate Officer

Title of 2nd Corporate Officer

Sworn to and signed before me on this _____ day of _____, 20_____.

Notary Public, State of _____

PART B: DESIGNATED CORPORATE AGENT INFORMATION

1. Name: _____
2. Date of Birth: _____
3. Home Address: _____
4. Cell Telephone: (____) _____
5. I am a citizen of the United States. ☐ Yes ☐ No
6. I am a resident of the State of Texas. ☐ Yes ☐ No
7. I am at least 18 years of age. ☐ Yes ☐ No
8. Attached as *Exhibit "J"* is a photograph of myself. ☐ Yes ☐ No
9. Attached as *Exhibit "K"* is a copy of my fingerprints. (Not required for renewal) ☐ Yes ☐ No
10. Attached as *Exhibit "L"* is documentary evidence that, in the two years preceding the date this application was filed, I have been continuously employed by a person licensed under Texas Occupations Code Chapter 1704 for at least one year and for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business. ☐ Yes ☐ No
11. Attached as *Exhibit "M"* is documentary evidence that, in the two years preceding the date this application was filed, I have completed at least eight hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an accredited institution of higher education in the State of Texas. ☐ Yes ☐ No
12. Attached as *Exhibit "N"* are three (3) letters of recommendation written within thirty (30) days before the application submission date, each from a person who is reputable, who has known me for at least three (3) years, states that I have a reputation for honesty, truthfulness, fair dealing, and competency, and recommends that the Williamson County Bail Bond Board issue the license. ☐ Yes ☐ No
13. Attached as *Exhibit "O"* is a copy of my Texas Driver's License. ☐ Yes ☐ No
14. Attached as *Exhibit "P"* is a certified copy of my criminal history provided by the Texas Department of Public Safety on forms obtained from that office and I authorize the Williamson County Bail Bond Board to review my criminal history record and confirm that since August 27, 1973, I have not been finally convicted of a felony or misdemeanor involving moral turpitude. ☐ Yes ☐ No
15. Are you, or have you been, licensed in another county within the last ten (10) years under the Texas Occupations Code Chapter 1704? ☐ Yes ☐ No

If Yes, attached as *Exhibit "Q"* is a list of each county in which I hold or have held a license within the last ten (10) years.
16. Are there any final judgments that have been unpaid for more than 30 days and that arose directly or indirectly from a bail bond executed by you as a surety or as an agent for a surety? ☐ Yes ☐ No

If Yes, attached as *Exhibit "R"* is a list of the final judgments.

17. Are you named as a party in any pending lawsuit concerning matters other than bail bond liability?

☐ Yes ☐ No

If Yes, attached as *Exhibit "S"* is information identifying the litigation including the case number, court, jurisdiction where the litigation is pending, and parties.

18. Are there unpaid final judgments against you other than for bail bond liability?

☐ Yes ☐ No

If Yes, attached as *Exhibit "T"* is a copy of the unpaid final judgments against me.

19. Have you ever been denied a bail bond surety license or had a license suspended or revoked in the State of Texas?

☐ Yes ☐ No

If Yes, attached as *Exhibit "U"* is the statement detailing the county, date, and reason for the denial, suspension, or revocation.

20. This application is submitted with a nonrefundable fee of \$10.00.

☐ Yes ☐ No

DESIGNATED CORPORATE AGENT'S OATH

I, the undersigned Designated Corporate Agent, for _____, the Corporate Surety

Applicant, certify under oath that:

- I have personally read and reviewed this application and Exhibits “J” thru “U”; and
- The information included in Part B of this application and Exhibits “J” thru “U” is within my personal knowledge or was obtained from a due diligence review of available information; and
- The information included in Part B of this application and Exhibits “J” thru “U” is true, complete, and correct without misrepresentations or omissions; and
- I, and each of my employees, will comply with the Texas Occupations Code Chapter 1704 and the Local Rules of the Williamson County Bail Bond Board; and
- I request and authorize the Williamson County Bail Bond Board, or its designee, to take any and all actions reasonably necessary to confirm the information included in the application and Exhibits “J” thru “U”; and
- I request and authorize any person, each former employee or employer, or any corporation referred to in the application and Exhibits “J” thru “U” to give any information and answer all questions asked concerning this application as deemed necessary by the Williamson County Bail Bond Board, or its designee, in the investigation of this application.

Signature of Corporate Agent Applicant

Name of Corporate Agent Applicant

Sworn to and signed before me on this _____ day of _____, 20_____.

Notary Public, State of _____

EXHIBIT “A”

CURRENT LETTER OF GOOD STANDING FROM THE TEXAS DEPARTMENT OF INSURANCE

EXHIBIT “B”

CERTIFICATE OF AUTHORITY TO DO BUSINESS IN TEXAS

EXHIBIT “C”

CORPORATION’S SWORN FINANCIAL STATEMENT

EXHIBIT “D”

ASSUMED NAME CERTIFICATE OF DESIGNATED AGENT

EXHIBIT “E”

ASSIGNMENT OF SECURITY FOR BAIL BOND COLLATERAL

WILLIAMSON COUNTY SURETY ASSIGNMENTS

Please **print** the information below.

ASSIGNOR NAME	ASSIGNOR BAIL BOND CO NAME	ASSIGNOR BAIL BOND LICENSE NUMBER
CD NUMBER	CD AMOUNT	CD DATE
CD BANK NAME	CD BANK ADDRESS	

ASSIGNMENT OF CERTIFICATE OF DEPOSIT

The holder (cited above) hereinafter called "Assignor", does hereby assign and set over to the Treasurer of Williamson County, Texas, all right and title, of whatever nature, of Assignor, in and to the insured account cited above of Assignor, evidenced by a certificate of deposit / time deposit as cited above. Assignor agrees that this assignment carries with it the right to the assurance of the amount by the FDIC and includes and gives the right to the Treasurer of Williamson County to present for payment the certificate of deposit / time deposit cited above if the Assignor fails to pay a final judgment on a forfeiture of a bail bond executed by the Assignor in Williamson County not later than the 30th day after the date of the final judgment, as required by the Texas Occupations Code Chapter 1704. The requirements to release all collateral to the bond company shall be as follows; [a] after all forfeitures, outstanding sureties, or any monies owed to Williamson County are paid, [b] the Assignor ceases to engage in the bonding business in Williamson County, [c] ceases to maintain the license number cited above, upon approval by the Williamson County Bail Bond Board, all remaining funds pledged to the Williamson County shall be released. This assignment is valid as to all renewals of said certificate of deposit / time deposit. The certificate of deposit / time deposit becomes the property of the Williamson County Treasurer if not renewed.

RECEIPT FOR NOTICE OF ASSIGNMENT

Receipt (by the bank cited above) is hereby acknowledged to the Treasurer of Williamson County, Texas, of written notice of the assignment to said Treasurer of the certificate of deposit / time deposit number cited. The bank has ***noted in our records the importance of the certificate of deposit / time deposit as shown by this assignment and shall not release the same without the approval of the Treasurer.*** We certify that we have received no notice of any lien, encumbrance, hold, claim or obligation of the referenced certificate of deposit / time deposit prior to the assignment to the Treasurer of Williamson County. We agree to make payment by mail upon request by the Treasurer of Williamson County, Texas to the Treasurer, pursuant to the Texas Occupations Code Chapter 1704. We agree that this certificate of deposit / time deposit and the renewals thereof are excluded from any claim of set off or other claim arising from any debt owed to the Bank by the Assignor. This lien on the certificate of deposit / time deposit is valid until released in writing by the Williamson County Bail Bond Board. The certificate of deposit / time deposit becomes the property of the Williamson County Treasurer if not renewed. The Bank will not alter the original structure of the certificate of deposit / time deposit nor add an addendum to the deposit agreement without the written consent of the Williamson County Bail Bond Board.

The Bank agrees that any litigation involving this certificate of deposit / time deposit will be governed by the laws of the State of Texas and will have as venue Williamson County, Texas.

Assignor agrees not to encumber this certificate of deposit / time deposit in any way. Assignor hereby notifies the above-named bank of the assignment.

ASSIGNOR / SURETY SIGNATURE

PRINTED NAME AND TITLE OF BANK OFFICER

SIGNATURE OF BANK OFFICER

PRINTED NAME AND TITLE OF WITNESS

SIGNATURE OF WITNESS

Sworn to and subscribed before me this the _____ day of _____ A.D. 20_____.

Affix Notarial Seal

Notary Public in and for the County of _____

and the State of _____

My Commission Expires: _____

EXHIBIT “F”

CORPORATE POWER OF ATTORNEY FOR DESIGNATED AGENT

EXHIBIT “G”

CORPORATION'S STATEMENT REGARDING LICENSURE IN ANOTHER COUNTY

As of the date of this application Corporation is or has been licensed under the Texas Occupations Code Chapter 1704 in another county. The following is a list of each county in which the Corporation holds or has held a license within the last ten (10) years.

[illegible]

EXHIBIT “H”

CORPORATION’S UNPAID FINAL JUDGMENTS

As of the date of this application the following final judgment(s) remain unpaid for more than thirty (30) days that arose directly or indirectly from a bail bond executed by the Corporation as a surety.

COUNTY	COURT	CASE #	DEFENDANT’S NAME	JUDGMENT DATE	LIABILITY AMOUNT

TOTAL NUMBER OF FINAL JUDGMENTS: _____

TOTAL AMOUNT OF LIABILITY: _____

EXHIBIT “I”

CORPORATION’S STATEMENT OF DENIAL, SUSPENSION OR REVOCATION

As of the date of this application the Corporation has been denied a bail bond surety license or has had a bail bond surety license suspended or revoked as stated below:

COUNTY	DATE	ACTION (DENIAL, SUSPENSION OR REVOCATION)	REASON

EXHIBIT “J”

PHOTOGRAPH OF AGENT

EXHIBIT “K”

FINGERPRINTS OF AGENT

(NOT REQUIRED FOR WILLIAMSON COUNTY LICENSE RENEWAL)

EXHIBIT “L”

AGENT’S STATEMENT OF PRIOR EMPLOYMENT

In the two years preceding the date of this application, I _____ have been continuously employed by a person licensed under Chapter 1704 of the Texas Occupations Code for at least one year and for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business.

The date of my continuous employment by a person licensed under Chapter 1704 of the Texas Occupation Code is from _____ through _____.

The name, address, and telephone number of the company where I have been continuously employed by a person licensed under Chapter 1704 of the Texas Occupations Code for the time period stated above is:

Name of Company: _____

Address of Company: _____

Telephone Number of Company: (____) _____

EXHIBIT “M”

AGENT’S STATEMENT OF CONTINUING LEGAL EDUCATION

I _____ have completed in person at least eight (8) hours of continuing legal education in criminal law courses or bail bond courses that are approved by the State of Bar of Texas and that are offered by an accredited institution of higher education in the state.

Specifically, I have completed the following course:

Name of Course: _____

Total Hours of Course: _____

Date Course Completed: _____

Attached is a copy of the certification of completion of the above course.

EXHIBIT “N”

AGENT’S LETTER OF RECOMMENDATION (FORM)

On behalf of:

Corporate Agent Name

Date: _____

To the Williamson County Bail Bond Board Members:

I have known the above referenced Applicant for at least three years. During this time that I have known the Applicant I have found Applicant to have a reputation of honesty, truthfulness, fair dealing, and competency.

I recommend that the Applicant be approved for a bail bond license.

Reference's Signature

Reference's Printed Address

Reference's Printed Name

City, State, Zip Code

Relationship to Applicant

Reference's Phone number, with Area Code

EXHIBIT “O”

AGENT’S TEXAS DRIVER’S LICENSE

EXHIBIT “P”

AGENT’S CRIMINAL HISTORY RECORD FROM DPS

EXHIBIT “Q”

AGENT'S STATEMENT REGARDING LICENSURE IN ANOTHER COUNTY

As of the date of this application I am, or have been, licensed in another county under the Texas Occupations Code Chapter 1704. The following is a list of each county in which I hold, or have held, a license within the last ten (10) years.

[illegible]

EXHIBIT “R”

AGENT’S UNPAID FINAL JUDGMENTS - BAIL BOND LIABILITY

As of the date of this application there are final judgment(s) that remain unpaid for more than thirty (30) and arose directly or indirectly from a bail bond executed by me as a surety or as an agent for a surety. A copy of each outstanding, unsatisfied final judgment is attached.

COUNTY	COURT	CASE #	DEFENDANT’S NAME	JUDGMENT DATE	LIABILITY AMOUNT

TOTAL NUMBER OF FINAL JUDGMENTS: _____

TOTAL AMOUNT OF LIABILITY: _____

EXHIBIT “S”

AGENT’S STATEMENT REGARDING LITIGATION – OTHER THAN BAIL BOND LIABILITY

As of the date of this application I am a named party in the pending lawsuits listed below.

COUNTY OR OTHER JURISDICTION	COURT	CASE #	PLAINTIFF’S NAME	DEFENDANT’S NAME

EXHIBIT “T”

AGENT’S UNPAID FINAL JUDGMENTS – OTHER THAN BAIL BOND LIABILITY

A copy of each unpaid final judgment against me, other than for bail bond liability, is attached.

EXHIBIT “U”

AGENT’S STATEMENT OF DENIAL, SUSPENSION, OR REVOCATION

As of the date of this application I have been denied a bail bond surety license or had a bail bond surety license suspended or revoked as stated below:

COUNTY	DATE	ACTION (DENIAL, SUSPENSION OR REVOCATION)	REASON