

**WILLIAMSON COUNTY
CPS PRIVATE ATTORNEY ALTERNATIVE FEE CALCULATION COMPENSATION FORM**

SECTION I: Attorney Information

Attorney Name		Bar #	
Firm Name (if applicable)		Last 4 of SSN or Tax ID #	
Address:			
Phone #		Email Address:	

SECTION II: Case Information

Cause #		Date of Appointment	
Style (use initials for minors)			
Judge Presiding:			
In	Williamson County, Texas	County Court at Law #	Judicial District or
Case ID			
<input type="checkbox"/> Temporary Managing Conservatorship	<input type="checkbox"/> Permanent Managing Conservatorship		
<input type="checkbox"/> Court Ordered Services (Motion to Participate in Services)	<input type="checkbox"/> Appeal		
Name of person(s) represented (use initial for Minors)			
<input type="checkbox"/> Child or Children (004161) <input type="checkbox"/> Number of Children Represented: _____	<input type="checkbox"/> Father		
<input type="checkbox"/> Mother	<input type="checkbox"/> Custodial Parent (004165)		
<input type="checkbox"/> Custodial Parent (004162)	<input type="checkbox"/> Non-Custodial Parent (004166)		
<input type="checkbox"/> Non-Custodial Parent (004163)	<input type="checkbox"/> Unknown Father (004167)		
<input type="checkbox"/> Unlocated (004164)	<input type="checkbox"/> Unlocated Father (004168)		
	<input type="checkbox"/> Alleged Father (004169)		

SECTION III: Compensation Information

Dates of Service		through	
I request payment of:	\$		
This includes:			
Attorney Fees in the Amount of:	\$	Expenses in the Amount of :	\$
Representing: _____ Attorney hours including: _____ Hours of client contact (meetings/phone calls if client resides over 90 miles away) _____ Hours of court time per Joint Order Adopting Fee Schedule _____ Hours of out of court time as permitted in the Joint Order Adopting Fee Schedule _____ Actual travel time hours involving over 90 miles of round-trip travel.	Representing: _____ in Investigator Expenditures _____ of Social Work Expenditures _____ in Expert Witness Expenditures _____ in Other Litigation Expenditures As detailed on the attached invoice <i>Note: Attach the court order that explicitly authorizes the expense being submitted for reimbursement.</i>		

SECTION IV: Attorney Verification

I, the undersigned attorney, represent and certify to this court that I am an attorney licensed to practice law in the State of Texas and that I was appointed by the Court in this case. I verify that the above information, supported by the attached detailed invoice, reflects (1) the hours actually worked on the identified tasks and that such were reasonable and necessary; (2) the expenses for which reimbursement is sought were actually incurred and paid by me and were reasonable and necessary; (3) the calculation of the attorney fees and expense reimbursement sought is in compliance with applicable law and the applicable Local Rules of Williamson County; and (4) the amount sought fairly and reasonably compensates me for the services rendered. An accurate detailed invoice showing services rendered by date, task and time involved in 1/10th hour increments and expenses actually paid is attached.

Signature

No. _____

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	§	
	§	Williamson County, Texas

**ORDER APPROVING AND REPORTING PAYMENT OF FEES AND VOUCHER
(CPS- PURSUANT TO CHAPTER 36 OF THE TEXAS GOVERNMENT CODE)**

The Court **FINDS** that the amount below reflects reasonable and necessary fees to the disposition of the case. The Court further **FINDS** that the fees may be paid by the Williamson County Auditor's Office as follows:

- Payment of fees as described in the attached invoice are approved in the amount of \$ _____ because the Court finds this amount to reflect reasonable and necessary attorney fees to the disposition of the case.
- The following adjustments were made to the fee request _____, because the Court finds this amount to reflect reasonable and necessary attorney fees to the disposition of the case and the payment of fees of _____, amount has been approved.
- The Court has approved this individual to serve on the Family and CPS Attorney Appointment List based on the attorney meeting the requirements as outlined in the CPS Local Rules.

It is the finding of the Court that any amount requested which has not been Ordered to be paid exceeds the amount of fees and expenses that are reasonable and necessary, and as such is not in conformity with the applicable Local Rules of Williamson County, Texas.

JUDGE PRESIDING:

SIGNATURE

DATE