

## **Park Host Release and Work Agreement For Voluntary Services**

Start Date: \_\_\_\_\_ Trial Period End Date: \_\_\_\_\_ Anticipated Park Host End Date: \_\_\_\_\_

I (We), being the undersigned participant(s), in consideration of being accepted as a participant in the Williamson County Park Host Program (the "Program"), sponsored by Williamson County and the Williamson County Parks Department (collectively the "County"), do hereby release, discharge, and agree to hold harmless the County, its agents, employees, officers and successors, from and against all liability, claims demands and judgments which the undersigned, may have, or which my (our) heirs, executors, administrators or assigns may have or claim to have against the County, its successors, employees or officers for all personal injuries (including death), known or unknown or damage to personal property caused by or arising out of activities in the Program.

I (We) also agree to:

1. Faithfully fulfill my (our) obligation as a participant in the Program.
2. Seek and accept the guidance and support needed to complete all assigned tasks/duties.
3. Present a positive public image that reflects well of the County.
4. Actively contribute as a team member with park staff and other volunteers.
5. Abide by the operations and safety rules, standards, guidelines and practices of the County.
6. Read and understand information provided in the *Parks Department Volunteer Manual*.

The first thirty (30) days of my (our) Park Host commitment will be evaluated to ensure a successful volunteer experience. At the end of the thirty (30) day period, I (We) will meet with the Park Manager or designee to evaluate my (our) performance. I (We) understand that the County may cancel my (our) participation in the Program at any time when my (our) participation is no longer beneficial to the Program. If I (we) no longer want to participate, I (we) acknowledge that I must provide a twenty (20) day written notice to the Park Manager prior to my (our) departure from the Program.

**Restrictions:** I (We) hereby acknowledge, understand and agree that:

1. A participant may not be placed in any duty station considered hazardous.
2. A participant will not perform law enforcement actions.
3. A participant will not be compensated in wages for tasks/duties performed.
4. A participant will not wash, change oil or make major repairs to personal vehicle at Park Host Site.
5. A participant will not make improvements to the Park Host Site without Parks Director's prior approval.
6. A participant's personal property is not covered by the County if lost, broken or stolen, even if used in the line of duty. Therefore, participants, when possible, should use park equipment or insure their own equipment.
7. The length of stay for a Park Host is three (3) months, but may be extended with park management approval.
8. All guests of the Park Host must comply with the terms of this agreement.
9. Any guests staying with the Park Host longer than two (2) continuous weeks must coordinate with the Parks Director or designee. Guests may be subject to *the Authorization and Consent for Disclosure of Criminal History Information*.

**Responsibilities:** I (We) hereby acknowledge, understand and agree that:

1. Single participants must provide a minimum of twenty four (24) hours of volunteer service during a minimum of three (3) days per week and couple participants must provide a minimum of thirty two (32) combined hours of volunteer service during a minimum of three (3) days per week in exchange for the use of the Park Host Site at no cost to participant(s).
2. Participants may be required to work Holidays, weekends and/or evenings with varying work schedules to meet business needs of the park.
3. Each participant must thoroughly read and understand the information provided in the *Parks Department Volunteer Manual*.
4. Each participant is responsible for performing the duties of their position and instructed by the Park Manager or designee. Those duties may include, but are not limited to:
  - Greet park visitors, answer their questions and orient them to the park;
  - Be accessible to park visitors for comments and complaints;
  - Understand and explain, not enforce, park rules to park visitors;
  - Help maintain campground(s) and park, pick up litter, clean campsites after visitor check out;
  - Clean and restock restrooms;
  - Check windshield passes to ensure park fees are paid;
  - Contact park staff or law enforcement about emergencies;
  - Mow, weed, landscape and/or gardening;
  - Operate and maintain a variety of park equipment;
  - Open and close park gates at the beginning and/or end of the day;
  - Maintain, repair, and/or construct park facilities and amenities;
  - Provide an on-site presence for the park;
  - Other projects and assignments based upon the park needs and the participant's skills and abilities; and
  - Set a positive example for others.
5. Each participant must maintain their personal vehicle to ensure safe removal or relocation of personal property in cases of emergency and at time of termination of participation.
6. Each participant must maintain the Park Host Site at all times to reflect a positive image as a representative of the County.

**Expected Results:**

To meet County standards as instructed, and provide exemplary visitor services.

**Benefits:**

Any entrance and/or campsite fees associated with the site occupied by the participant(s) will be waived during the park hosting period.

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*Participant Signature*

*Date*

*Participant Signature*

*Date*

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*County Representative Signature*

*Title*

*Date*

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