

**Automatic Bank Draft Authorization Form  
Over 65/Disabled Person  
Quarterly Payments**



Sec 31.031 of the Property Tax Code allows individuals who have a valid Disabled or Over 65 years of age exemption, **AND** a qualified general homestead exemption on file with the Williamson Central Appraisal District to choose an installment payment option on the property in which homestead is claimed. Written notification (this form will suffice) and the first quarter installment must be received by January 31<sup>st</sup> in order to activate this option. Those who qualify will have their quarterly payments drafted on March 15<sup>th</sup>, May 15<sup>th</sup>, and July 15<sup>th</sup> in accordance with this agreement.

**Deborah M Hunt, C T A**  
Tax Assessor Collector

**\*\*\*Please note that if the ownership of the property or bank account information has changed, it is your obligation to contact the Williamson County Tax Assessor/Collector's Office immediately to ensure the accuracy of any future transactions.\*\*\***

I (we) hereby authorize the Williamson County Tax Assessor/Collector, herein called Company, to initiate debit entries to my (our) checking [ ] savings [ ] account (select one) indicated below and the **U.S. Bank** named below, herein called Depository. I (we) understand that a NSF fee will be charged, as allowed by applicable law, if any item is returned for any reason.

Bank Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Routing # \_\_\_\_\_ Account # \_\_\_\_\_  
(9-digits on the lower left-hand corner of your check)

***This agreement must be received in our offices no later than the first of the selected month below to ensure timely processing of the first quarterly payment. Please circle one of the following:***

December 15                      or                      January 15

Your bank statement will provide a record of payment, and our offices will mail out a final receipt showing taxes **PAID IN FULL** after the final payment.

**This authority is to remain in full force and effect until Company and Depository have received written notification from me (us) of this termination in a timely manner as to afford Company and Depository a reasonable opportunity to act on it.**

Taxpayer Name \_\_\_\_\_ Property ID# \_\_\_\_\_

Property Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature (if required) \_\_\_\_\_ Date \_\_\_\_\_



Return this form, along with an **UNSIGNED, VOIDED CHECK** to the Williamson County Tax Assessor/Collector's Office at 904 S. Main St., Georgetown, TX 78626, Attn: Gretchen Doty. For more information please call (512) 943-1543 or email [gdoty@wilco.org](mailto:gdoty@wilco.org).

**WILLIAMSON COUNTY**

Main Office and Mailing Address:  
904 South Main Street  
Georgetown, Texas 78626  
Phone: (512) 943-1601  
Fax: (512) 943-3578  
[www.williamson-county.org](http://www.williamson-county.org)

Annex Locations:

211 Commerce Blvd., Ste. #101  
Round Rock, Texas 78664  
Phone: (512) 248-3278  
Fax: (512) 248-3253

350 Discovery Blvd., Ste. #101  
Cedar Park, Texas 78613  
Phone: (512) 260-4290  
Fax: (512) 260-4295

412 Vance St., Ste. #1  
Taylor, Texas 76574  
Phone: (512) 352-4140  
Fax: (512) 352-4143