



Second Program Year Action Plan

The CPMP Second Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

8-15-05	Applicant Identifier B04UC480502	Type of Submission	
Date Received by state	State Identifier 17460009784	Application	Pre-application
Date Received by HUD	Federal Identifier 74600978	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Williamson County		TX489491 WILLIAMSON COUNTY	
301 S.E. Inner Loop		76930049	
0		Williamson County, TX	
Georgetown	Texas	Williamson County Commissioners' Court	
78626	Country U.S.A.	0	
Employer Identification Number (EIN):		Williamson County	
74-600978		10/4	
Applicant Type:		Specify Other Type if necessary:	
Local Government: County		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
Jarrell, City Sewer System Northridge Acres, Improved Municipal Water Service Liberty Hill, Sewer for Old Town Taylor, Dickey Street Drainage Project Georgetown, Leander St. Infrastructure Improvements		Description of Areas Affected by CDBG Project(s) Williamson County	
\$1,169,802	\$0	Describe	
\$Additional Federal Funds Leveraged \$0		\$Additional State Funds Leveraged \$0	
\$Locally Leveraged Funds \$0		\$Grantee Funds Leveraged \$5,675,000	
\$Anticipated Program Income \$0		Other (Describe)	

Total Funds Leveraged for CDBG-based Project(s)			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 11 and 31	Project Districts 11 and 31		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Sally	J	Bardwell
Grants Coordinator	512-260-4249	512-260-4284
sbardwell@wilco.org	www.wilco.org	0
Signature of Authorized Representative		Date Signed

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is optional, but encouraged. If you choose to complete it, please provide a brief overview that includes major initiatives and highlights that are proposed during the next year.

Program Year 2 Action Plan Executive Summary:

The Williamson County Community Development Block Grant (CDBG) program currently has eight participating cities. The cities include Cedar Park, Georgetown, Hutto, Jarrell, Leander, Liberty Hill, Taylor, and Weir. A five year Consolidated Plan was developed in 2004 in an effort to address needs of low to moderate income persons living within Williamson County.

The County has been awarded CDBG funds in the amount of \$1,169,802 for Fiscal Year 2005. In accordance to the priorities identified and outlined in the County's Consolidated Plan, infrastructure projects serving low to moderate income areas and households were chosen for the 2005 Annual Action Plan. The Action Plan covers the period of October 1, 2005 through September 30, 2006. The projects meet national goals and support ongoing efforts in the community to address the growing population.

There are five infrastructure projects described in the Action Plan. Four of the projects are phased projects that were awarded CDBG funds for FY04. The County developed its five year plan to encourage phased projects in an effort to better utilize the CDBG funding. The Northridge Acres project is a new one-year project that will assist persons living in a low income area with obtaining clean water.

The Grants Coordinator will prepare and submit all required documents that are needed to support the CDBG program. The Coordinator will develop partnerships with community organizations to develop an efficient plan to address the needs of the low and moderate income persons.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Program Year 2 Action Plan General Questions response:

The 2000 U.S. Census shows that the Williamson County population is 249,967. Population statistics for the County indicate the County grew 79% over the previous ten years. The U.S. Census gives a 2004 estimated population of 317,938.

The southern half of the County represents an urban area with many high tech businesses, other types of businesses, and educational opportunities. The eastern part of the County is comprised of multi-ethnic and multi-cultural communities. The western part of the County is comprised of several growing rural communities where new construction is abundant. The northern portion of the County is largely rural but contains some significant small town growth.

The attached priority table was compiled during the development of the Williamson County five year Consolidated Plan. The Consolidated Plan was developed through the collaborative efforts of County businesses, non-profit organizations, city governments, and citizens' participation. Projects for fiscal year 2005 were chosen in accordance to these priorities.

Attachment A - Williamson County HUD Table 2b

Attachment B - Map "Percent Persons in Family and Non-Family Households below the Moderate Income Threshold for the area"

Attachment C - FY05 Summary of Proposed Project Budgets

Appendix A - City Applications

City of Jarrell

City Sewer System

Funding Source: CDBG

Amount Awarded: \$234,332

Leverage Amount: \$5,000,000

National Objective: Benefits low- and moderate-income persons on a per household basis

Project Description:

The City of Jarrell is requesting funds for first time sewer connections and engineering design services for primarily low to moderate income beneficiaries. The total cost of the project is \$7,895,000. The CDBG funding amount of \$234,332 will be used to pay for connections to 132 low/mod income households (\$201,960) and assist with engineering costs for the project (\$32,372). Door to door surveys provided by the City of Jarrell were used in determining the number of low/mod households. The service area of this project is 47.7% low/mod. Under Section 105 (c)(2)(a)(ii), Williamson County is authorized to fund projects that benefit 47% low/moderate income areas. The City will utilize grant assistance and a Texas Water Development Board loan to fund the project.

The City of Jarrell was awarded \$100,000 of CDBG funds in Fiscal Year 2004. The funding was utilized for the planning and administrative costs of developing an expanded sewer system and water treatment plant for the City of Jarrell. The City's exceptional growth over the past few years has resulted in the need for expanded sewer services and a water treatment plant. Funding is needed to replace individual septic systems causing health problems in low and moderate income areas of town.

Northridge Acres

Improved Municipal Water Service

Funding Source: CDBG

Amount Awarded: \$150,000

Leverage Amount: \$500,000

National Objective: Benefits low- and moderate-income persons on an area basis

Project Description:

Northridge Acres has been allocated \$150,000 to assist with the construction portion of the replacement of the Northridge Acres Water Supply Corporation's (NRWSC) exiting water distribution system. The project will address the following: 1) design of a new water system that meets the requirements of TCEQ and the City of Austin; 2) disconnect residents from the current water source; 3) provide permanent connection to the City of Austin's water system; 4) provide service and billing for all NRWSC customers by conveying the NRWSC to the City of Austin. The CDBG funding will be used for a portion of the construction fees for this project. The service area of this project is 97% low/mod and would impact approximately 167 persons and 102 households.

Northridge Acres is a subdivision located near the intersection of FM 1325 and CR 172. It is located in an unincorporated area of both Williamson County and Travis County. Currently, the residents of Northridge Acres are receiving water from a fire hydrant which could result in serious health related problems.

City of Liberty Hill

Sewer for Old Town

Funding Source: CDBG

Amount Awarded: \$125,000

Leverage Funds: \$25,000

National Objective: Benefits low- and moderate-income persons on an area basis

Project Description:

The City of Liberty Hill has been awarded funds to assist with professional services and construction fees associated with installing a sewer system in an area known as Old Town. The project will provide sewer and drainage improvements as well as sidewalk construction. The CDBG funding amount of \$125,000 would be used for engineering, a portion of construction and possibly connection fees for 50 low/mod income households (funds permitting). The service area of this project is 65.8% low/mod and would impact approximately 602 persons.

The City of Liberty Hill received CDBG funds in the amount of \$125,000 during Fiscal Year 2004. The Fiscal Year 2005 funding will be used to continue the project.

City of Taylor

Dickey Street Drainage Project

Funding Source: CDBG

Amount Awarded: \$400,000

Leveraged Funds: \$100,000

National Objective: Benefits low- and moderate-income persons on an area basis

Project Description:

The City of Taylor has been awarded funds for the construction of a new storm sewer system that will alleviate structural flooding in the neighborhood located west of Main Street, south of the Union Pacific Railroad tracks, east of Doak Street and north of Mustang Creek. Taylor intends to combine the requested funding, the remaining CDBG FY04 funding and the City's match to complete the project. The CDBG funding amount of \$400,000 will be used for professional and construction services. The service area of this project is 75.7% low/mod and would impact approximately 584 persons and 135 households.

The project is to install new storm drains, channels, etc. to alleviate flooding. This will allow public health and safety with reasonable use of the property. The project will eliminate worsening flooding of homes and streets for 135 plus owner occupied housing units and improve overall health and safety in the area.

City of Georgetown

Leander Street Infrastructure Improvements

Funding Source: CDBG

Amount Awarded: \$85,000

Leverage Funds: \$50,000

National Objective: Benefits low- and moderate-income persons on an area basis

Project Description:

The City of Georgetown has collaborated with the Habitat for Humanity of Greater Georgetown in an effort to develop an area known as Old Mill. The City plans to utilize the funding to install curbs and gutters and complete sidewalk and utility infrastructure for the Habitat for Humanity development. The funding will also be used for engineering fees for the remaining wastewater and drainage infrastructure for the area. The area is located between Leander Street and Candee Street and 17th Street and 18th Street. The service area of this project is 84% low/mod and would impact approximately 280 persons and 120 households.

Program Administration

15% of Total CDBG Funds awarded for FY05

Funding Source: CDBG

Amount: \$175,470

Description:

The County will continue to provide ongoing program support and planning initiatives to meet requirements regarding program implementation, maintenance, monitoring and support. This includes management of processes associated with the five year Consolidated Plan, Annual Action Plan, the CAPER, annual Citizen Participation Review, Annual Community Assessments and the Annual Comparative Review. It also includes administration for project timeline and milestone management and bid solicitation. The County expects to spend 15% of the total CDBG funds awarded, or \$175,470.

The infrastructure projects proposed for funding could easily generate cost overruns and extended timelines. The County developed the Consolidated Plan to promote phased activities. This allows for better monitoring of progress and allows for a more efficient disbursement of funding. Following these actions along with collaborating with participating cities will ensure that obstacles to meeting the needs of the underserved will be overcome.

Grantees are governmental units that have authority to address local zoning matters. However, other regulatory barriers for permitting, environmental and land mark approvals and other state building codes will require special attention. The County will identify and contact invested party representatives in order to obtain appropriate authorizations and work with other public and private organizations to address local zoning and other regulatory barriers.

Specific projects that address drainage may face community concerns regarding rerouted traffic within the area. A similar concern is possible in areas where water lines and roads are being installed. Detours may result and home or business access may be interrupted. In order to address service or access interruption, the County is committed to assisting subrecipients with communicating potential impacts and timelines of the funded activities. Any inconveniences will be minimized as much as possible. For example, county road programs may assist with rerouting or detouring of traffic.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 2 Action Plan Managing the Process response:

The Williamson County Auditor's Office is designated by the County as the single point of contact and lead agency for the U.S. Department of Housing and Urban Development (HUD) Entitlement program. Three departments that comprise the office include procurement, financial, and internal audit.

The County Auditor's Office will be responsible for fiscal oversight regarding monitoring of projects funded under this program. The Grants Coordinator will be responsible for program and contracting compliance. All contracts will provide guidelines, documentation and tracking methods to meet federal, state, and local requirements.

Purchasing will be handled by the individual city using county bidding processes with validation occurring through regular desk audits by the Grants Coordinator. Monitoring and compliance will include a review for completeness and accuracy, administrative desk audits, and on-site reviews.

Letters notifying each participating city and Williamson County Commissioners of the amount of CDBG funds available were mailed in an effort to generate funding requests. Submitted proposals were reviewed and projects were proposed to Commissioners' Court based on priorities outlined in the Consolidated Plan.

Williamson County will continue to work with the agencies serving the community in an effort to better coordinate services.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 2 Action Plan Citizen Participation response:

Notification of funding was mailed to representatives of participating cities, County Commissioners, and posted on the Williamson County web site at www.wilco.org.

The first draft proposal of the annual action plan was approved by the Williamson County Commissioners' Court on May 24, 2005. It was then made available for public comment at the libraries and city halls of the cities in which projects were proposed to take place. An announcement of the approval of the first draft proposal and the notice of a 30-day comment period were published in newspapers in both English and Spanish. It was also published that approval of the final Annual Action Plan for FY05 would be requested at the July 5, 2005 Commissioners' Court.

The final draft of the Annual Action Plan was approved by Commissioners' Court on July 5, 2005. The approval and notice of the public comment period were announced to the public through the local newspapers. The Action Plan was then made available for 30 days for public comment.

The first draft proposed plan was made available for review and public comment from June 1, 2005 – June 30, 2005. The final draft was made available July 12 - August 12, 2005. All documents were made available at the following locations: Williamson County Inner Loop Annex and Website at <http://wcportals.wilco.org/HUD/> City Halls and Public Libraries of the following:

City of Taylor
City of Georgetown
City of Jarrell
City of Liberty Hill

Notices were published in the following newspapers:

Williamson County Sun
Round Rock Leader
Austin American-Statesman
Taylor Daily Press
Hill Country News

Appendix B - Newspaper Articles and Publishers' Affidavits

Public comments received will be addressed here.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 2 Action Plan Institutional Structure response:

The County will continue to work with local school districts, social service organizations and local businesses to identify needs of low- and moderate-income persons and construct a plan that will meet those needs.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 2 Action Plan Monitoring response:

The Grant Administrator will conduct on-site monitoring as well as receive monthly reports indicating progress submitted by the project cities.

On-site reviews will be conducted by the County on a routine interval established at the beginning of each project. The number of site visits will be dependent on the project timeline and will be in accordance with industry accepted project management standards and risk management practices. The on-site review will include a scheduled site visit which will review consistency with project scope, timeline and budget. Other reviews will verify adequate and accurate on-site record keeping and documentation and validate the use of appropriate general management and financial management practices. Finally, the review will ensure consistency with national, County and overall plan objectives. The funds will also be reviewed by the County's outside audit firm for compliance with single audit and other auditing guidelines.

Initially, completeness and accuracy checks will be performed by the county Grant Coordinator to ensure the following: 1) consistency with Action Plan specifications, 2) availability of funding, 3) environmental review, 4) data entry of project into Integrated Disbursement Information System (IDIS), and 5) project validation.

Payment processing will be coordinated between the Grants Coordinator and the Williamson County Auditors' staff. Payments for work performed on each funded project will be processed through the Federal HUD IDIS system in accordance with HUD requirements.

Williamson County coordination between the Auditors' Office and the Purchasing Department provides the structure, validation and responsibility necessary to assist each city/organization with bidding projects and ultimately processing invoices submitted for payment by any subrecipients. Subrecipients follow the Williamson County Procurement Guidelines.

Attachment D - Drawdown Request Form and Instructions

The following are the Williamson County Disbursement procedures for the CDBG Program:

Purpose: To promote the prudent exercise of judgment when spending County and/or Community Development Block Grant (CDBG) dollars. These policies will provide accountability and consistent Accounts Payable procedures in the issuance of checks for Williamson County obligations. The responsibility to observe these guidelines rests with the Subrecipient Authorized Personnel and the Grants Coordinator of Williamson County who certify conformance to these guidelines by approving the expenditure.

1. Checks for payment of County obligations are issued no later than 30 days after the date the invoice is received in the Accounts Payable department, pursuant with Vernon's Texas Civil Statute, Subtitle F, Chapter 2251.021.
2. Drawdown Request Forms and Invoices received in the Grants Office by 5pm on Tuesdays will be processed and forwarded to the Accounts Payable office by Wednesday at 5pm. The Accounts Payable office will complete the payment process. Checks are cut and approved approximately 13-20 days following submission. Submissions made after the Tuesday 5pm deadline will be processed the following week.
3. Checks are issued every Tuesday. When an issuance date falls on a holiday, checks are issued on either the first working day before or after the holiday.

4. Any invoice and Drawdown Request Form requiring additional review or signatures may cause delays in processing.
5. Manual checks are issued in emergency situations only. Emergency is defined as the occurrence of an unforeseen circumstance which may result in harm to the public good.
6. Payments will be made from an original invoice submitted with a Drawdown Request Form that has an original approval signature.
7. Approval signatures should not be made on the remittance portion of the invoice. Attach a Drawdown Request Form with approval signature.
8. Some suppliers require payment at the time an order is placed. Please complete a purchase requisition and send the relevant backup documentation to the Grants Office who will then forward the request to Accounts Payable.

Any questions or extenuating circumstances should be directed to the Grants Office. 512-260-4249 or sbardwell@wilco.org

Attachment E - Williamson County Monitoring Standards

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families.

Program Year 2 Action Plan Lead-based Paint response:

The five year goal regarding the removal of lead-based paint states that the County will attempt, where possible, to conduct desk audits and inventory of approximately 1300 homes built before 1978 to determine an accurate number of homes that require lead screening. Williamson County will then identify costs and funding sources that will support the planning and removal of lead-based paint for applicable units.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

Appendix C - Williamson County Housing Information

The City of Georgetown and the Georgetown Habitat for Humanity have collaborated in an effort to develop the area of Old Mill in Georgetown for low to moderate income homes. The County is currently funding Georgetown Habitat for Humanity with 2004 CDBG funds for the purpose of constructing water and wastewater lines for 21 Habitat Homes between 2004-2007. CDBG funding for 2005 has been awarded to the City of Georgetown to complete the current project and prepare for a 100 unit apartment complex to be built for low-moderate income elderly.

Williamson County will work with the Community Housing Development Organizations (CHODO) and other non-profits to facilitate the development of low- and moderate-income housing in low- and moderate-income areas of the County.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 2 Action Plan Public Housing Strategy response:

Williamson County Housing Authorities indicated that it is necessary for a review of the public housing situation be conducted and areas of concerns be addressed. Specifically, inconsistencies regarding available programs within the County, limited information regarding the current status of available subsidized housing, and the lengthy waiting lists.

The County will collaborate with the public housing authorities and other social organizations to compile accurate information regarding public housing and distribute the information to current residents and others who are eligible for assistance.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 2 Action Plan Barriers to Affordable Housing response:

The County will support and assist the development of programs to aid first time home buyers with financial preparation and/or assistance for the purchase of a new home. Where possible, the County will collaborate with local organizations to develop a task force that can facilitate a centralized comprehensive method for tracking and monitoring the status of public housing and subsidized units throughout the County.

The County will continue to support The Capital Area Housing Finance Corporation (CAHFC) which aids Williamson County residents of low- and moderate-income status with downpayment assistance for first time home purchasing, beneficial lending options, and ten year deferred, forgivable loans in the form of a second or third lien at zero percent interest. CAHFC will continue to support multi-housing projects to ensure housing needs are met for low and moderate income residents and seniors of Williamson County. The organization also supports social programs that provide individuals with the skills to remain independent and successful.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 2 Action Plan HOME/ADDI response:
Williamson County does not receive HOME/ADDI funding.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 2 Action Plan Special Needs response:

The County does not expect to receive additional funding to address homelessness within the County. The County will continue to support efforts to prevent homelessness through public services. For example, the County will work with local school districts and social service organizations to assist in the prevention of homelessness and chronic homelessness.

The process for developing and implementing a Continuum of Care Plan will take place over the next year. The plan will include comprehensive and long term solutions to homelessness. It will also include homelessness prevention strategies.

Accurately identifying the number of homeless in the County will be difficult. Again, the County will collaborate with local school districts and social service organizations to determine these numbers and a viable solution.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 2 Action Plan ESG response:
Williamson County does not receive ESG funding.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 2 Action Plan Community Development response:
The County's top non-housing community development need is infrastructure. Improvements in the County's infrastructure will address health related hazards in flood prone areas, provide safe walks for citizens, provide sewage and water lines improvements or installations, and road repair.

Projects chosen for fiscal year 2005 funding as described in the General Questions section of this document address infrastructure improvements for Williamson County.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 2 Action Plan Antipoverty Strategy response:
Williamson County will work collaboratively with its cities to reduce the number of poverty level families. The County is dedicated to locating financial assistance for affordable housing. This will be accomplished by working with area lending institutions and public service organizations to monitor the development of financial assistance options and possible funding sources. Additional financial assistance

provided by social service organizations can be utilized to aid with utilities, rent, food, and/or shelter.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

The County will continue to work with local social service organizations to provide assistance for elderly to address housing needs including transitional and other shelter assistance for the elderly population. The County will also strive to give assistance to address emergency housing placement, disability services, job training, and life skills training for persons who receive mental health screening and assessments, adults and children with mental health disorders and persons with co-occurring substance abuse and mental disorders. These services will be provided to chronic substance abusers, persons with serious mental illness, persons with dual-diagnosis, and persons with HIV/AIDS. The County will provide assistance where possible to increase affordable housing to veterans.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on the accomplishments under the annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of

homelessness and improved access to care.

5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 2 Action Plan HOPWA response:
Williamson County does not receive HOPWA funding.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 2 Specific HOPWA Objectives response:
Williamson County does not receive HOPWA funding.

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.